

Artie McFerrin Department of Chemical Engineering

Undergraduate Scholastic Requirements and Policies

Updated December 19, 2019

- **A grade of C or better is required in all CHEN courses.**
- **Students are allowed two attempts to pass a CHEN course with a grade of C or better.** An attempt is considered to be registration in a course past the official consensus date posted by the Office of the Registrar.
- **A Q-drop (grade of 'Q') or withdrawal (grade of 'W') is considered an unsuccessful attempt.** A no-grade (grade of 'NG') is not considered an attempt.

Students who do not pass a CHEN course with a grade of C or better or are otherwise considered scholastically deficient are subject to the following departmental advising actions

1. Q-drops

Students who Q-drop a CHEN course but are not scholastically deficient as defined by the criteria in Student Rule 12.1 are required to meet with a CHEN advisor to revise their degree plan and identify potential consequences of dropping a course mid-semester. Students will be placed on a registration hold and will be dropped from all pre-registered courses until they meet with the CHEN advisor and satisfactorily address all issues that have been identified based upon their individual situation. Students who fail to pass the Q-dropped CHEN course with a grade of C or better on the next attempt will be blocked from continued enrollment in the major.

2. Academic Warning

Students who receive a grade of D or F in a CHEN course but are not scholastically deficient as defined by the criteria in Student Rule 12.1 are issued an Academic Warning. Students are required to attend two mandatory meetings with a CHEN advisor during the following fall, spring, or summer semester and satisfactorily address all issues that have been identified based upon their individual situation. The advisor meetings may take place by telephone or videoconference if the student is off campus during the following fall, spring, or summer semester. Students who fail to pass the CHEN course with a grade of C or better on the next attempt will be dismissed and blocked from continued enrollment in the major. Students remain on Academic Warning until they pass the CHEN course with a grade of C or better. If a student receives a grade of D or F in another CHEN course while on Academic Warning, they are placed on Probation.

3. Probation

Students who are scholastically deficient as defined by the criteria in Student Rule 12.1 are placed on Probation. Students are required to attend four mandatory meetings with a CHEN advisor and satisfactorily address all issues that have been identified based upon their individual situation, complete an Academic Success Center (ASC) fresh start orientation program, and complete an ASC individualized academic success program during following fall or spring semester. Students on Probation are not permitted to register for more than 12 credit hours of coursework during the next fall or spring semester following placement on Probation, excluding co-op semesters and regardless of the outcome

of any summer coursework. Additional credit hours may be permitted by appeal on a case-by-case basis depending upon a student's individual circumstances. The CHEN advisor meetings must take place in person, and the meeting and ASC requirements must be fulfilled during the next fall or spring semester following placement on Probation, excluding co-op semesters and regardless of the outcome of any summer coursework. Students who fail to resolve the scholastic deficiency or who receive a grade of D or F in any CHEN course during the fall or spring semester following issuance of the Probation (excluding co-op semesters and regardless of the outcome of any summer coursework) will be dismissed and blocked from continued enrollment in the major. Students who are placed on Probation in the Spring semester must not receive a grade of D or F in any CHEN course and must not be classified scholastically deficient as defined by the criteria in Student Rule 12.1 during the following summer and fall semesters or they will be dismissed and blocked from continued enrollment in the major.

4. Pre-registration Privileges

Any CHEN student who receives an Academic Warning or is placed on Probation will not have preregistration privileges until they have successfully completed the terms associated with the Academic Warning or Probation. Failure to meet these terms will result in being dismissed and blocked from continued enrollment in the major.

5. Dismissal Policy

Students who are dismissed may opt to change to another major at the University or they may elect to leave Texas A&M for a period of one calendar year and return to the Chemical Engineering program as a readmission student. Students who elect to change to another major must do so by the end of the fall or spring semester following dismissal. Students who elect to leave for one year may not enroll in any courses at Texas A&M University during this time, regardless of whether or not they are in the chemical engineering major.