Attention Biomedical Engineering Shared Lab Users:

Effective June 1, 2020 our shared laboratories will reopen for graduate research only. Undergraduates are not allowed in the building. Our procedures in the facility have changed so please read carefully below:

Building and Lab Access

- Prior to June 1, 2020 users must complete these two courses via TrainTraq. Email transcripts or certificates to bmen-facilities@tamu.edu.
  - Safe Practices for Returning to the Office During the COVID-19 Pandemic (Course#2114131)
  - Protocol and Certification for System Office Employees (Course#2114130)
- ETB now has a single point of entry (east entrance by the Polo Garage)
  - Users must sign in at the table just inside the doors with UIN and building location identified and sign out at the end of the workday.
  - Contact bmen-facilities@tamu.edu to re-gain access to the lab(s). Note: The building is only open M-F 8am-5pm. Only special cases will allow for 24/7 access and must be approved.

Prior to entering the building, individuals must:

- Check for COVID-19 symptoms (fever, chills or sweating, difficulty breathing, new or worsening cough, sore throat) and remain remote if symptoms exist.
- Notify supervisor of any conditions that would present cause/concern
Required Safety Precautions - Building

- Wear face masks or acceptable face coverings upon entering the building, in common areas and within close proximity to other occupants.
- Maintain proper social distancing at all times (6 feet from all other occupants).
- Do not congregate in any open areas of the building.
- Do not get on the elevator if there is already one person on it. Wait for the next elevator or take the stairs.

Required Safety Precautions – Shared Labs

- Wear face masks or acceptable face coverings at all times.
- Prior to entering the lab:
  - Wash hands (restrooms) or use hand sanitizer (hallway).
  - Begin iLab equipment session on phone or laptop using QR code posted on the outside of the lab door.
  - iLab equipment reservations should be made prior to coming to the building in order to plan for proper social distancing. Equipment list with room numbers can be found here: [https://engineering.tamu.edu/biomedical/research/facilities/shared-equipment.html](https://engineering.tamu.edu/biomedical/research/facilities/shared-equipment.html)
- Upon entering and leaving the lab, wash hands with soap and water for 20 seconds.
- Wear gloves at all times while in the lab.
- Maintain proper social distancing at all times (6 feet from all other occupants).
- Users may NOT exceed the posted occupancy capacity of the lab.
- Use the disinfectant provided near the entrance of the lab to disinfect any surface you touch. This includes lab bench, equipment user interface, keyboard, mouse, chair, door handles, etc.
- Do not touch cell phones, face or other parts of the body.

Report any concerns or violations to these rules to amyatt@tamu.edu.

Thank you,

Amanda Myatt

Technical Lab Coordinator

Biomedical Engineering Shared Laboratories