



Engineering Safety Guidelines:

Bicycles in Buildings & Facilities

Bicycles outside of buildings must be parked so they do not obstruct in any way any sidewalk, street, path, stair, ramp, or other routes of pedestrian or vehicular traffic.

Bicycles can only be brought inside buildings with the permission of the Building Proctor. If the Building Proctor allows bicycles inside a building, they can be placed only in:

- common areas as designated by the Building Proctor, the Engineering Safety Office, EHSD, or the University Police Department
- rooms occupied by (and designed for occupancy by) no more than one person

Bicycles shall be left, parked, or stored on University property only in areas specifically designated by the presence of racks or other devices designed for bicycle parking or when designated by the posting of signs indicating the space as a "Bicycle Parking Area."

Bicycles shall NOT be parked or stored in the following locations and are subject to warning, citation, and impoundment:

1. Normal entrance to, or exit from, any building on university property. This includes hallways, corridors, exits, stairwells, or any area designed and constructed to provide safe passage for building occupants in both normal circulation and emergency exiting from the building.
2. Vehicular or pedestrian passageways on any street, highway, parking lot, parking space, parking lot access, walkway, footpath, building exit, stairwell or sidewalk.
3. In such a condition or location as to be considered abandoned.
4. Access ramps that interfere with or impede the normal movement of wheelchairs, such as a railing installed for the purpose of assisting the movement of disabled persons.
5. Areas where signs are posted indicating that bicycle parking is prohibited. Such signs will bear the legend "NO BICYCLE PARKING".
6. On any lawn or landscaped area except in those areas designated as a bicycle parking area by the presence of racks or other parking devices or signs indicating the areas as bicycle parking areas. Bicycles parked in designated parking zones may not extend into landscaped areas. (Bicycles may not be parked in any way so as to interfere with the maintenance of landscaped or lawn areas.)



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7. Any handrail, tree, shrubbery, door, signpost, telephone pole, lamppost, or other object not maintained or designated for the purpose of securing bicycles.
8. Within six feet of an entrance or exit unless a bicycle rack or parking device or marked bicycle spaces are provided within that distance.
9. On any building access or egress ramp.

In the event of emergency evacuation, bicycles blocking or obstructing exits should not be removed as this will impede the movement of people trying to exit the building.

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